



A Meeting of the EFFC Sustainability WG to be held on Wednesday 24th August 2022 from 14:00-16:00 (GMT)/15:00-17:00 (CET) via Teams.

Attendees:

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| Lorenzo Alessi | France |
| Alice Berry | UK |
| Luca Bruni | Italy |
| Luke Deamer | UK |
| Jaap Estie | Netherlands |
| Chris Harnan | UK |
| Jan Kreuziger | Norway |
| Alexander Rostert | Germany |
| Alexander Zöhrer | Austria |

Present:

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| Kathryn de Rochefort | EFFC Secretariat |
| Ciaran Jennings | EFFC Secretary |

| Owner | Action | Deadline |
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| C Jennings | Arrange a meeting between Leo Schmitt and Alex Z, Rick, Alex R and Jeroen. | Next Meeting |
| C Jennings C Harnan | Look at addressing the issues raised about working group representation. | Ongoing |
| C Jennings C Harnan | To contact the other two organisations (CPE & Construction Alliance 2050) after meeting with Koen Coppenholle of CEMBUREAU. | Ongoing |
| Carbon Report TG | Carbon Reporting Spreadsheet <ol style="list-style-type: none"> National co-ordinators to review and finalise the sheet Data pilot to be promoted at the AGM Guidance email/seminar/recording to be produced Reporting on the data to be determined and finalised | Next Meeting 14th October 31st October Ongoing |
| L Deamer A Berry C Jennings | <ol style="list-style-type: none"> Alice and Luke to be involved in the next CWG meeting of 2022 to inform on them on what the SWG are doing. Alice to provide useful bullet points for the meeting. Ciaran to advise LD + AB when the next meeting of the contracts working group will be held. | Ongoing |
| P IJnsen | To create a PowerPoint presentation about the Carbon Reduction Guide and the relating legislation to present to National Federations. | Next Meeting |
| C Jennings | To send on the legislation documents to James Kratz. | Next Meeting |

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| P IJnsen | To take the TGs to his colleagues and get any volunteers. | Next Meeting |
| ALL | To review the FIEC Manifesto offer feedback to Chris and Ciaran. | 5th September |
| C Jennings | <ol style="list-style-type: none"> 1. To add the extra paragraphs to the CSRD, CBAM and ETS documents. 2. Once approved, send the document to the CWG. | Next Meeting |
| C Jennings | To review the Carbon Reduction Guide for any areas that can be elaborated. | Next Meeting |
| C Jennings | To find the MOU between the DFI and the EFFC on the joint work with the Carbon Calculator and send to Chris. | Next Meeting |
| C Harnan C Jennings | To discuss how to move forward with the Carbon Calculator. | Next Meeting |
| A Rostert | To add comments to the current Energy Pile Guide draft. | Next Meeting |
| A Rostert | To ask Christoph Black if he would like to join the Carbon Reporting TG. | ASAP |
| A Rostert | To speak to Patrick about pushing forwards with the standardised slides for members. | Next Meeting |

| No. | Minutes | |
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| 1. | <p>Apologies</p> <p>Rick Riggelink (Netherlands), Gerald Verbeek (DFI), Ruben Van den Broeck (Belgium) and Ayelen Ottaviani (France).</p> | |
| 2. | <p>Approval of the minutes from the meeting held on Wednesday 25th May 2022</p> <p>The previous meeting minutes were approved.</p> | |
| 3. | <p>Matters Arising</p> <p>I. Comments/Changes for CSRD, CBAM and ETS</p> <p>Chris asked the group if they had reviewed the CSRD, CBAM and ETS documents, he noted several typos need to be corrected.</p> <p>Luke questioned what the purpose of these documents would be as they have been covered in the Carbon Reduction Guide. Would it still be relevant to publish and to what audience.</p> <p>Ciaran stated that the documents could be valuable in the Contracts WG but also for those who need more specific guidance.</p> <p>Alice suggested that an extra paragraph should be added to explain what this means for individual companies e.g., Financially. Alice also suggested that it would be beneficial to add a link to the Carbon Reduction Guide with these documents.</p> | |

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| | <p>Ciaran will add the extra paragraphs and issue the documents to the contract WG.</p> <p>Luke suggested that it may be helpful to pulled out and break down other areas within the Carbon Reduction Guide, Ciaran will pick out key areas that require individual detail.</p> | <p>C Jennings</p> <p>C Jennings</p> |
| <p>4.</p> | <p>Future of the Carbon Calculator</p> <p>Chris ran through the history of the carbon reduction guide. Chris highlighted that Luca and Kimberley are the co-chairs of the group as it is a joint venture between the DFI and the EFFC.</p> <p>Luca reported that he met with Kimberly online, she stated that the DFI are keen to work with the EFFC on the calculator and that they are currently seeking funding from ASCE, the deadline to apply for the funding is the 4th September. Luca added that he felt the DFI are more focused on the scientific aspects rather than the economic/contractor function of the calculator.</p> <p>Chris questioned why the DFI are seeking funding from ASCE as an update of the current calculator would be relatively inexpensive.</p> <p>Chris enquired if there is an MOU with regards to the DFI/EFFC work on the carbon calculator. Ciaran stated that there was an MOU, he will find and send to Chris.</p> <p>Chris questioned who else would be pushing the group forward from the DFI, Luca explained that it is mainly Kimberley and PhD students.</p> <p>It was suggested that the calculator could be made into a web format, but the group felt it would be more affective as a spreadsheet and would require a greater maintenance cost if converted into a web format.</p> <p>Lorenzo raised concerns about the PhD students over complicating the calculator and stated that it will be more user friendly if it remains as a spreadsheet.</p> <p>Alice suggested it may be worth considering other formats that may make the calculator more affective.</p> | <p>C Jennings</p> |

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| | <p>Luke stated that it is dated and limited as it is now and requires an overhaul.</p> <p>Chris and Ciaran will discuss how to move forwards with the DFI separately.</p> | <p>C Harnan C Jennings</p> |
| <p>5.</p> | <p>Task Group Updates</p> <ul style="list-style-type: none"> • <i>Energy Piles</i> <p>Alexander R reported that they group have not added to the draft produced by Tony Amis, but Tony is looking to complete a first draft soon.</p> <p>Alexander R questioned how the EFFC would like to take this forwards.</p> <p>Chris felt that the leaders should be pushing the TGs forwards with help from the other members, whilst also having a monthly checks to monitor progress.</p> <p>Alexander R stated that he will feedback on the current draft to push things forwards.</p> <ul style="list-style-type: none"> • <i>Guide No.2 Circular Economy</i> <p>Alice reported that they have produced a 22-page document of thoughts and ideas, which now need to be refined into a guide layout. Alice reported that they could have a first draft within the next month.</p> <ul style="list-style-type: none"> • <i>Guide No.3 Attracting, Retaining and Developing Staff</i> <p>Chris stated that progress is a bit of mystery, but he believes they are looking at women in Geotechnics but currently awaiting further information on what they want to do.</p> <ul style="list-style-type: none"> • <i>Carbon Calculator</i> <p>Previously covered.</p> <ul style="list-style-type: none"> • <i>Carbon Reporting</i> <p>Luke noted that everyone in the group is from Keller, so if anyone would like to volunteer, more diversity would be helpful.</p> | <p>A Rostert</p> |

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| <p>6.</p> | <p>Carbon Reporting Initiative Update Previously covered.</p> | |
| <p>7.</p> | <p>AOB</p> <p>Chris stated that the FIEC manifesto has been shared amongst the group, comments need to be raised by 5th September.</p> <p>Everyone will need to read the manifesto and return comments to Chris by the 5th September.</p> <p>Jaap reported that in the Netherlands they have printed copies of the Carbon Reduction Guide with a Dutch translation and sent it round to all of the federation members.</p> <p>Jaap also added that on the 23rd September they will be having their yearly Foundation Day and the theme is sustainability.</p> | <p>All</p> |
| <p>8.</p> | <p>Date of the Next Meeting:</p> <p>Tuesday 4th October 2022 14:00-16:00 (GMT)/15:00-17:00 (CET)</p> | |