



A Meeting of the EFFC Sustainability WG to be held on Tuesday 4th October 2022 from 14:00-16:00 (BST)/15:00-17:00 (CET) via Teams.

Attendees:

Luca Bruni	Italy
Luke Deamer	UK
Jaap Estie	Netherlands
Chris Harnan	UK
Patrick Ijnsen	Netherlands
Jan Kreuziger	Norway
Ayelen Ottaviani	France
Alexander Rostert	Germany
Ruben Van den Broeck	Belgium
Alexander Zöhrer	Austria

Present:

Kathryn de Rochefort	EFFC Secretariat
Ciaran Jennings	EFFC Secretary

Owner	Action	Deadline
C Jennings	Arrange a meeting between Leo Schmitt and Alex Z, Rick, Alex R and Jeroen.	Next Meeting
C Jennings C Harnan	Look at addressing the issues raised about working group representation.	Ongoing
C Jennings C Harnan	To contact the other two organisations (CPE & Construction Alliance 2050) after meeting with Koen Coppenholle of CEMBUREAU.	Ongoing
Carbon Report TG	Carbon Reporting Spreadsheet <ol style="list-style-type: none"> National co-ordinators to review and finalise the sheet Data pilot to be promoted at the AGM Guidance email/seminar/recording to be produced Reporting on the data to be determined and finalised 	Next Meeting 14th October 31st October Ongoing
L Deamer A Berry C Jennings	<ol style="list-style-type: none"> Alice and Luke to be involved in the next CWG meeting of 2022 to inform on them on what the SWG are doing. Alice to provide useful bullet points for the meeting. Ciaran to advise LD + AB when the next meeting of the contracts working group will be held. 	Ongoing

C Jennings	To send on the legislation documents to James Kratz.	Next Meeting
P IJnsen	To take the TGs to his colleagues and get any volunteers.	Next Meeting
A Rostert	To speak to Patrick about pushing forwards with the standardised slides for members.	Next Meeting
All	To consider what the next two guides should be and why.	Next Meeting
C Jennings	To collate all of the EFFC members to find a representatives that can present to each Federation.	Next Meeting
C Jennings	To circulate the Taxonomy presentation to the group.	21st October
All K de Rochefort	<ol style="list-style-type: none"> 1. Kathryn to circulate the 1st draft of the Circular Economy Guide for comment. 2. All to offer comments before the 21st October. 	ASAP 21st October
C Jennings C Harnan L Deamer	To discuss how the carbon reporting form will be used going forwards and how to gain a commitment from more companies.	Next Meeting
All	To send Chris your company emission goals to be discussed the EFFC AGM.	12th October

No.	Minutes	
1.	Apologies Alice Berry (UK) and Rick Riggelink (Netherlands).	
2.	Approval of the Minutes of the meeting held on Wednesday 24th August 2022 The minutes of the previous meeting were approved.	
3.	<p>Matters Arising</p> <p>i. Approval of Carbon Reduction Presentation</p> <p>Alexander R stated that he still needs to add notes to the slides for whoever presents.</p> <p>Chris asked the group, if going forwards, this would be a DFI/EFFC guide or whether it will just be an EFFC guide. Cooperation with the DFI has been strained and will cause delays if it continues to be as it is now.</p> <p>Alexander R commented that he has sent comments and pictures for the Energy Piles Guide but has heard nothing further, Jan added that he sent information as well but also hasn't received a response.</p> <p>Chris ran through the current TG and noted that the DFIs involvement has been extremely limited.</p>	

	<p>Luke suggested that we can remove the DFI logo from the presentation then when we introduce Guide 2, we can add the DFI branding and expand it with a more international point of view.</p> <p>Chris stated that would be a practical solution but with the exception of the Carbon Calculator, the deep cooperation with the DFI should be stopped as they are currently causing too many delays. Chris asked the group what their feelings are about the relationship going forwards.</p> <p>The general consensus was to maintain an amicable relationship with the DFI, but it was agreed that sustainability is moving quickly and if the DFI will delay guide then we should press forward as a single entity.</p> <p>Patrick suggested that being a member of both the DFI and the EFFC he may be able to help to nurture the relationship.</p> <p>Chris questioned if the next guide should be on Carbon Reporting, Luke suggested this would make more sense as a presentation along with the Carbon Reporting form.</p> <p>Luke recommended that Guide 3 can be left with the DFI for now. Once the Circular Economy Guide has been completed guide four can be based on Taxonomy and guide five could be biodiversity, water, climate risk & opportunities or one of the social elements. Chris questioned if we should start looking at social guides, due to the disparity between Europe and America.</p> <p>It was agreed that the social topics will be left for now. Chris asked the group to consider what the next two guides should be and why.</p> <p>Luke made the amendments to the presentation suggested during the meeting and will be presenting it tomorrow, after which he can offer feedback.</p> <p>Ciaran will collate a spreadsheet of all EFFC members to find representatives that can present to each Federation.</p> <p>ii. CSRD Update</p> <p>Ciaran reported that he attended a Taxonomy meeting, the presentation will be shared after the meeting.</p> <ul style="list-style-type: none"> • Jan/Feb 2023 the first draft of the act will be shared. • April/May 2023 going through the council. 	<p>All</p> <p>C Jennings</p> <p>C Jennings</p>
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	<p>FIEC felt this was ambitious and may fall into 2024 but also felt that the standards set within the act would not be feasible e.g., the volume of recycled materials.</p> <p>It was stated that the CSRD will come down the supply chain in the future.</p>	
4.	<p>Circular Economy Guide-First Draft</p> <p>It was agreed that the first draft will be shared after the meeting for any comments from the group by 21st October.</p>	<p>All K de Rochefort</p>
5.	<p>EFFC Paris AGM</p> <p>Chris reported that the AGM will be taking place next week and Serge Borel will become the new president of the EFFC. Chris continued that Luca is preparing a presentation regarding the carbon calculator to help get the Executive buy-in.</p> <p>Luke reported that a form has been created for companies to input their Scope 1,2 and 3 emissions. The outstanding issues are if we want to plot how a company progress over time, which means we need a way of inputting common names of companies so that they can report each time.</p> <p>Ciaran stipulated that this would require a commitment from members to complete the form every quarter. We already have a commitment from 22 companies in the UK (FPS members), but we need at least 50 in total. Ciaran, Chris, and Luke will discuss separately.</p> <p>Jan proposed that there should be a question that addresses individual company emission goals, to be able to compare what companies are looking to achieve. Chris suggested that this can be added to the begin of the form, 'do you have emission goals, if so, what are they'.</p> <p>Chris asked the members if they have emission goals to send them onto before the end of the week for discussion at the AGM, stating that all companies will be anonymised.</p>	<p>C Jennings C Harnan L Deamer</p> <p>All</p>
6.	<p>Task Groups Update – where not covered above</p> <ul style="list-style-type: none"> • <i>Carbon Reduction Guide-Second Edition</i> Previously Covered. • <i>Standard Presentation for Members</i> Previously Covered. • <i>Energy Piles</i> Previously Covered. • <i>Guide No.3 Attracting, Retaining and Developing Staff</i> Previously Covered. 	

7.	AOB Luke queried if the comments have been taken forwards on the FIEC guide, Ciaran stated that he not had anything back yet.	
8.	Date of the Next Meeting: Tuesday 15 th November 2022 (14:00-16:00 BST/15:00-17:00 CET)	