



A Meeting of the EFFC Sustainability WG to be held on Tuesday 4th October 2022 from 14:00-16:00 (BST)/15:00-17:00 (CET) via Teams.

AGENDA

	Topic	
1.	Apologies	EFFC Secretary
2.	Approval of the Minutes of the meeting held on Wednesday 24 th August 2022	All
3.	Matters Arising i. Approval of Carbon Reduction Presentation ii. CSRD Update	LD CJ
4.	Circular Economy Guide-First Draft	LD, AB
5.	EFFC Paris AGM - Carbon Reporting - Carbon Calculator	CJ, CH LB
6.	Task Groups Update – where not covered above <ul style="list-style-type: none"> • <i>Carbon Reduction Guide-Second Edition</i> • <i>Standard Presentation for Members</i> • <i>Energy Piles</i> • <i>Guide No.3 Attracting, Retaining and Developing Staff</i> 	All
7.	AOB	All
8.	Date of the Next Meeting: TBC	All