



**A Meeting of the EFFC Contracts WG to be held on
Wednesday 5th October 2022 from 14:00-16:00
(BST)/15:00-17:00 (CET) via Teams**

In attendance:

Peter Ausserlechner	Austria
Federico Trevisani (Chair)	Italy
Jaap Estie	Netherlands
Przemyslaw Nowak	

Present:

Kathryn de Rochefort	FPS Secretariat
Ciaran Jennings	FPS Secretary

Owner	Action	Deadline
T Schroeder	To ask if anyone from Züblin would like to join the Digitalisation workshop.	Ongoing
P Ausserlechner	To ask if anyone from Bauer would like to join the Digitalisation workshop.	Ongoing
C Jennings	Ciaran to circulate the Public Health Emergency Document to the group for comment.	28th October
C Jennings	To convert the Joint Venture Documents into a word format.	Next Meeting

	Minutes	
1.	Apologies Jindrich Ricia (Czech Republic), Andy West (UK), Thomas Pirkner (Austria), Marc Lacazedieu (France) and Dirk Siewert (Germany).	
2.	Approval of the Minutes of the meeting held on Wednesday 30th March 2022 The previous minutes were approved.	

<p>3.</p>	<p>Matters Arising</p> <p>i. Executive Meeting Update</p> <p>Ciaran reported that the main point from the Executive meeting was Maurice Bottiau’s John Mittchell Lecture from the EFFC/DFI Conference in Berlin.</p> <p>Maurice argued for the client/contractor relationship should be readdressed.</p> <p>Przemyslaw added that when clients and contractors go to court, judges who do not understand the technicalities of the work, cannot make a fair decision, it was agreed that this is an issue all companies face.</p> <p>Ciaran continued that the expectation is for Maurice to produce a paper/presentation to be taken forwards.</p> <p>Federico stated that once this has come down the line, the group can see if it is something we want to address further.</p> <p>ii. Public Health Emergency Document Update</p> <p>Ciaran presented the document to the group and explained that it was created due to the COVID-19 pandemic. Highlighting that a pandemic is no longer an unlikely scenario, and this will have a knock-on effect for companies and clients alike. The document allows space to negotiate costs due to delays.</p> <p>It was agreed the document is now outdated and would best leave in the archives.</p> <p>Ciaran will recirculate the documents for comment.</p> <p>iii. General Contract Conditions</p> <p>Jaap suggested that once the reference to the Dutch code has been removed it can be posted on the website.</p> <p>Ciaran ran through the corrections and comments on the document, the group made several additional edits.</p> <p>iv. EU BIM Handbook</p> <p>Federico shared the handbook for information, as it has been made at a European level for utilising digitalisation and collaboration.</p>	<p>C Jennings</p>
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	<p>Ciaran noted that in the UK companies are at very different points with digitalisation and we have no way of tracking a company's progress. To be more sustainable in the future we would need detailed information to re-use piles.</p> <p>Ciaran proposed that we can develop a maturity scale to measure where companies are with digitisation and looking forwards, what their capabilities could be. This would allow us to manage expectations.</p> <p>Jaap suggested it is not an issue for this group but could be taken forwards in another task group. Ciaran highlighted that how we use data is a contractual issue that we may need to address.</p> <p>The group expressed concerns about being so transparent with regards to digitalisation. Ciaran stated that this would be a way of standardising the expectations and helping smaller companies to grow.</p> <p>Federico suggested that Ciaran's proposal should be taken to the Executive/Officer groups first, before being addressed.</p> <p>v. Joint Ventures</p> <p>Federico stated that this was mentioned several meetings ago and we found that these documents already exist. Federico suggested that documents are very good and with minor adjustments they can be circulated.</p> <p>Ciaran will convert the documents to Word and the group offer edits during the next meeting.</p>	<p>C Jennings</p>
<p>4.</p>	<p>Sustainability Working Group</p> <p>i. CSRD</p> <p>Ciaran stipulated that these documents require a few edits. Ciaran explained what the CSRD means for companies with regards to emissions reporting etc. This will come down the supply chain, even if you do not fall under the requirements specified to report.</p> <p>It was agreed that it would be helpful to share this with country federations.</p> <p>ii. ETS</p> <p>This document will help companies move towards lower carbon materials. This would be useful to share amongst Commercial Managers with your respective companies.</p>	

5.	<p>Digitalisation/Data Sharing</p> <p>Previously covered.</p>	
6.	<p>EFFC/DFI Conference Update</p> <p>Jaap stated that it was good overall, but the venue was disappointing.</p> <p>Ciaran added the DFI also booked the wrong date for Gala Dinner which caused confusion and likely a financial loss, but we will receive the budget next week, which will likely break even.</p> <p>There will be a debate next week when and where we will be holding the next conference due to competing events/conferences.</p> <p>Przemyslaw suggested that for the next conference should have a bigger ECG session.</p>	
7.	<p>AOB</p> <p>No other business.</p>	
	<p>Date of the Next Meeting:</p> <p>Thursday 2nd February 2023 (14:00-16:00 BST/15:00-17:00 CET)</p>	