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EUROPEAN FEDERATION OF FOUNDATION CONTRACTORS

**A Meeting of the EFFC Officers held on Monday 24th January 2022 from
15:00 – 17:00 BST, 16:00 – 18:00 CET Teams call**

Contact Report

1. DFI/EFFC Conference in Berlin

Update re Format, Programme

Andi asked if we have received a final programme yet, generally anxious to get the programme out by the end of February given that the Berlin Conference will be held in May, Ciaran suggested that it is a realistic goal. Ciaran ran through updates, all mega projects have now been confirmed, we are just getting speakers and titles for them. Nick Bartan from HS2 will be speaking and we will have a German, French and American presentation. Session chairs are still deciding their final format and selection of papers, Kathryn has requested promotional materials from Jamie, and Ciaran has emailed Theresa about confirm the ticket prices. Outstanding question around the digital element of the conference, nervousness about making it too digital, minimising attendance and expensive to do, possible angle to have young people interviewing speakers **CJ to put together a digital plan for the conference.**

Sticking point has been Sustainability, wanting to make it equal between the DFI and the EFFC but the DFI are about 2 years behind us, but we believe they may join our Roadmap Project in time.

All the officers stated that they're keen to get this out to the federations as soon as possible to ensure attendance. **CJ to send an email to Theresa that the officers are nervous about the lack of information and want promotional materials available ASAP.**

Budget

Ciaran has asked Theresa for an updated version of the budget, but she has explained that it has not changed much. Bob questioned about sponsorship Ciaran mentioned that Theresa has explained they have had some unusual sizes back for booths. **CJ to get an update from Angie on number and price.**

2. EFFC Early Careers Group

Ciaran had a meeting with David Major, and he is struggling. He has had minimal interest has come from the Netherlands and France but nothing elsewhere and we have tried to gain further support from the executive committee. We identified that two things were needed: to refine the proposition to show the benefits to companies and we need the assistance of the officers to see if there are a couple of people that you know that would be willing to participate to form a core group and get the ball rolling.

Bob suggested that it would be more attractive if they can use it as a part of their professional development, Serge also suggest webinars have been successful in the past. Bob reiterated that it needs to benefit the young people and be easy to access. Andi questioned would they have their own ECG group, or will they become part of the pre-existing committee Ciaran suggest it would be both, but David has been trying and failing. Bob felt that joining a committee would be too much of a commitment and something like a lecture would be more conducive.

CJ to draft a question to pose to young people that can get involved with the ECG group.

Officers to find and contact young people within their organisation and present the idea to those that maybe interested.

Concerns raised about this taking up too much of these individuals time and them feeling that they need to get too involved. Get opinions first before jumping into the deep end.

3. Sustainability Reporting initiative

Ciaran shared the EFFF Carbon Reporting Spreadsheet, Chris Harnan had it agreed at the last AGM that we would start a trial project to capture carbon reporting data. Currently running on the pre-established legislation for companies but not all companies will be producing this data yet. Section one allows you to add your Scope 1, 2 and 3 if you have it and all data will be anonymised and see trends overtime. Legislation is heading this way so it can start collecting that data. Section two calculates the amount of carbon used.

Each member of the SWG have been tasked to find 6 companies that would be willing to report this date on a quarterly basis. Steve Hadley is keen to make this something all companies need to report and hand in along with the FPS quarterly stats and potentially an auditable standard.

We will need to think about how we aggregate the data, Power BI would be a cost affective method. It was questioned whether this would be on an individual company basis or by federation. Ciaran confirmed that would be on a company basis. The spreadsheet will be ready to circulate by the middle of February.

4. Associate Members

Ciaran report that we had a meeting with a Swedish company that produce software interested in becoming a member of the EFFF. Coming out of COVID, how will we engage the members to be more involved. Andi suggested that we should involve them with the Paris AGM and give them at least three hours. We can invite them all and gage their reaction.

CJ to propose to the members about being involved in the Paris AGM and presenting on their progress with carbon reduction and sustainability.

The Turkish Federation has now formed and are keen to become a member but have asked that they only pay 5,000 euro this year whilst they find there footing and then pay the full 10,000 euros next year. All agreed that this would be reasonable.

Updates

5. Working platform initiative – R&D Proposal

Jim De Waele presented on the Working Platform at the last AGM asking for a commit from the EFFF of 27,000 euros.

Ciaran received an email from Theresa that the DFI are willing to commit the other half of the funds as well but the are several areas that they would like more information on before committing. Ciaran has forwarded her email to Jim for clarification. Once the DFI has received this information the feeling is that they will be happy to sign a memorandum of understanding that will run the project on the same basis as the Support Fluids Guide i.e., pulled funds for testing on both sides of the Atlantic.

Andi as far as I understand the EFFF has no obligation to push this we're just waiting on a common understanding from the DFI? Ciaran confirmed.

6. EFFF Rig Operator license initiative

Ciaran has been in contact with Christen Dominico has been trying to arrange a date to meet with FIEC, possible dates in February.

We need to clarify that this in not a license scheme it is a certification scheme. There were also concerns about companies making greater demands, but the feeling is that this would not happen.

CJ to chase Christen about arranging a meeting.

7. WG updates (by exception)

- Safety WG

No updates.

- Technical WG

No updates.

- Contracts WG

No updates.

- Sustainability

All updates covered under previous agenda item.

8. Financial update

Ciaran presented the budget spreadsheet and explained that one of the affiliate members has now become a full member which has increased the 'Full Member Subscriptions' up to 65,115

We are looking at a surplus of 2,965 it was bigger last year as the meeting costs were reduced from 11,000 to 6,000 due to the pandemic.

We have budgeted 27,000 for the working platforms that was agreed at the AGM in November. We currently only have 7,000 budgeted for the conference for travel costs etc but based on Theresa's previous budget we have calculated a cost of 16,525 but looking at the update it can now be amended to 11,525, due to the working platform project that will now give us a surplus of -14,572.

The EFFC combined overall has come 35,873 for 2021 and the year end forecast is 7,949, this is due to no travel cost and the promotional video was not made, heading towards a strong position in the general fund we should see a good contribution to the funds overall for the EFFC which will cover the cost of the working platform fund.

9. AOB

The Executive Meeting will be held in Hungry, Budapest on Thursday 7th April-Friday 8th April. The plan is to start at 10am with the officers meeting, break for lunchtime, finish around 2-3pm and then have the Executive meeting in the afternoon. Everyone can have dinner together around 7-7:30pm and then finish around mid-day on the Friday.

Andi to chase Tomaz about the arrangements for the Hungry meeting, the secretariat has already emailed him with no response.

10. Date & Time of Next meeting TBD.

Next meeting agreed for Thursday 8th February at 9am (BST) for 1 hour to discuss the EFFC DFI/Berlin Conference that will be held in May.