



**A Meeting of the EFFC Executive Committee will be held on Thursday 22<sup>nd</sup> April 2021 from 09:00-12:00 (BST) / 10:00-13:00 (CET) via Cisco WebEx.**

AGENDA		
1.	<b>Apologies</b>	
2.	<b>Approval of Minutes of the previous meeting</b>  a) Executive minutes (14-05-20, virtual) – for approval b) AGM minutes (08-10-20, virtual) – for information	
3.	<b>Matters Arising (30 minutes)</b>  a) EFFC Rig Operator Licensing Project – update b) Working Platform Guide – update c) DFI-EFFC Conference Berlin 2022 d) EFFC Officers term extension	J Estié  J Estié
4.	<b>Sustainability (45 minutes)</b>  a) Presentation a. EU Taxonomy b. EFFC Sustainability Roadmap b) Group Discussion	C Harnan
<b>15-minute break</b>		
5.	<b>EFFC 5-year Strategy (45 minutes)</b>  a) Presentation b) Group Discussion	EFFC Secretary
6.	<b>Working Group Updates (30 minutes)</b>  a) Contracts WG b) Early Careers Group c) Health and Safety WG d) Technical WG e) Support Fluids TG	F Trevisani D Major L Alessi D Hard C Harnan
7.	<b>Financial Update (5 minutes)</b>	EFFC Secretary
8.	<b>AOB (5 minutes)</b>	
9.	<b>Next meeting date: 7-8<sup>th</sup> October 2021 (Virtual or Physical, TBC)</b>	