



Meeting of the EFFC Sustainability Working Group will be held on Wednesday 24 February between 10:00 - 13:00 (GMT) / 11:00 – 14.00 (CET) via WebEx Conference Call

AGENDA (SHORT)	
1.	Meeting Formalities <ul style="list-style-type: none">a. Apologiesb. Approval of Minutes of the Meeting held on 13th January 2021
2.	Low Carbon Concrete TG (Update)
3.	KPI/Roadmap Task Group (feedback) <ul style="list-style-type: none">a. SKAO guest presentation (10:30-11:00 GMT)b. Roadmap Overview
4.	FIEC, Sustainability at European level (updates) <ul style="list-style-type: none">a. FIEC Sustainability WGb. FIEC Taxonomy WG – possible representation?
5.	EFFC SWG webinar
6.	Any Other Business
7.	Next steps and next meeting

AGENDA (ANNOTATED)

	Item	Duration	WG Members	Documents
1.	Meeting Formalities (apologies & minutes)	10 minutes	WG members to approve meeting minutes and action list	Meeting Minutes & Action List
Background Info:	N/A			
2.	Low Carbon Concrete TG (Update)	15 minutes	WG members to provide their relevant updates.	Action List
Background Info:	<p>Ruben and Heleni have been nominated to research LCC within Europe. Ruben has noted that it is easiest for people to research within their own countries. At the last meeting Ruben was waiting for his Belgium data to be revised by the ABEF and BBRI. It was agreed that his document structure would be a good template to collect other countries data.</p> <p>In January it was agreed that creating a pan-European group (including cement industry stakeholders) would help us understand the bigger picture of LCC in Europe. The WG members had an action to submit any contacts (incl. national/international assocs.) by the 22nd February.</p>			
3.	KPI/Roadmap Task Group (feedback)	30-40 minutes 60 minutes	<p>SKAO guest presentation on CO2 performance ladder (10:30-11:00 GMT)</p> <p>Rick & Jeroen presentation of Sustainability Roadmap - for group feedback.</p> <p>General feedback & discussion regards the last KPI TG meeting.</p>	
Background Info:	<p>At the last meeting it was agreed that the KPI and Roadmap TGs should combine to create a long-term roadmap, a short-term roadmap and the KPI's. It was agreed that the KPI's would be based on the UN SDG's but that the order of priority needed to be confirmed. Between meetings WG members noted their priorities for the TG to review. Since January the TG has met twice - once to review the SDG priorities and once to review the roadmap work.</p> <p>It was agreed at the last TG meeting that it would be good to invite SKAO (https://www.skao.nl/en/) to present on their CO2 performance ladder.</p>			

4.	FIEC, Sustainability at European level (updates)	30 minutes	Feedback from FIEC SWG attendees. Group discussion on possible EFFC representation at the FIEC Taxonomy WG.	
Background Info:	The latest FIEC SWG meeting was held on Thursday 4 th February. FIEC Taxonomy WG (https://www.fiec.eu/priorities/sustainable-finance-eu-taxonomy)			
5.	EFFC SWG webinar	10 minutes	Group discussion on upcoming webinar topics.	
Background Info:	Each EFFC WG has been tasked with creating webinars to help promote their work to the wider industry. It was previously agreed that the first SWG webinar would be on LCC. The UK Federation (FPS) is planning a LCC webinar and there has been discussion about co-branding this.			
6.	Any Other Business	10 minutes	Floor open for discussion.	
7.	Next steps and next meeting	5 minutes	Confirm next steps and date for the next meeting	