



### Meeting Action List

Action	Owner	Description	Date
1.	<b>Ruben Van den Broeck/ Heleni Pantelidou</b>	“Champion/Deputy Champion” for low-carbon concrete. Investigate what opportunities there are across Europe.	<b>Ongoing</b>
2.	<b>Ruben Van den Broeck</b>	Create template document to help countries summarise sustainability/LCC information.	
3.	<b>Ciaran Jennings</b>	Contact Andreas Körbler about Lerfage’s work on carbon capture.	
4.	<b>Chris Harnan</b>	Contact Francesco Biasioli to see what he knows about LCC.	
5.	<b>Alexander Rostert</b>	Contact Lars Meyer to see if he can provide any further information on LCC.	
6.	<b>All</b>	submit any information (within the members own national federation/country) which might help with LCC research.	
7.	<b>Ciaran Jennings</b>	Speak to FPS Tech Committee (Tracey Wilkins) about being placed on a relevant BSI committee	
8.	<b>Alexander Rostert</b>	Contact SAFE to see if they can provide a new representative for the SWG.	
9.	<b>Heleni Pantelidou/ Luke Deamer</b>	Compile email encouraging FIEC SWG to be pro-active with sustainability agenda (including a suggestion for them to create an action plan from their CEAP position paper).	
10.	<b>All</b>	Review Heleni/Luke’s email.	
11.	<b>Chris Harnan</b>	Send email to Sue Arundale.	
12.	<b>All</b>	Provide Chris with any important information (straplines, data etc.) for his AGM presentation.	
13.	<b>Ciaran Jennings</b>	Ask the SWG members from the Netherlands if they had any good information.	